



NAVAL SCIENCE DEPARTMENT

CALVERT HIGH SCHOOL
NJROTC UNIT 46268
520 Fox Run BLVD

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**PLEASE NOTE: DRILL MEET WILL BE HOSTED AT PATUXENT
HIGH SCHOOL DUE TO SCHOOL CONSTRUCTION. ADDRESS IS AS
FOLLOWS;**

12485 Southern Connector Blvd.
Lusby, MD 20657

**2013 CALVERT CAVALIER DRILL MEET,
UNIFORM PERSONNEL INSPECTION,
AND ACADEMIC EXAM
SATURDAY, February 2, 2013
STANDARD OPERATING PROCEDURE (SOP)**

1. All events are sanctioned by the Area 5 Manager.

- A. Uniform Personnel Inspection and Academic Exam
- B. Armed Basic, Un-armed Basic, Armed Exhibition, Un-armed Exhibition, Color Guard

2. Schedule of Events:

0800: Schools Arrive
0815: Team Commander's/SNSI/NSI meeting in NJROTC Classrooms.
0850: Opening Ceremony
0910: Commence Drill Meet (1st Team Performs)
1230: Lunch Break
1330: Competition Resumes
Est.1600: Drill meet ends/awards ceremony

- 2. Conduct.** The entry form is at the end of this instruction. Prior to the drill meet, all cadets should be briefed by their SNSI/NSI on the requirements for sportsman-like conduct and the traits of character expected of disciplined members of the military services. Cadets are expected to exhibit proper military bearing at all times. Participants and spectators are reminded that the public and the news media have been invited, and their actions must reflect the highest standards of the military service at all times. JROTC Instructors are reminded to maintain close control of all cadets; this is particularly important for those cadets who are spectators and supporters of the unit teams. During the competition only team commanders (NOT SNSI/NSI, OR ANY TEAM MEMBER) may communicate with the head judge.

3. **Judging.** Judges will be Navy Ceremonial Guard. They will be briefed on such rules that apply in this SOP and what they, as Judges, should be looking for. If judging dispute occurs within this SOP, the National Drill Standards will overrule.
4. **Instructors/Commanders Briefing.** A mandatory meeting, held in the NJROTC Classroom consisting of only the Drill meet host and team commanders from each participating unit will be held at 0815. The brief will consist of the floor layout of the competition areas, flow from event to event, performance matrix, first aid and emergency procedures, food service, and any questions concerning rules and procedures will be answered at this meeting. Instructors, Team Commanders and Team members are expected to be familiar with this SOP. **The SOP will not be briefed, but any and all questions will be answered.**

6. Uniforms.

A. Designated uniform of the day:

The UNIFORM OF THE DAY IS NAVY SERVICE with all earned NJROTC ribbons, service stars, insignia, nametag, and garrison caps. If earned, the leadership academy aiguillette may be worn. The Cadet Field Manual (NAVEDTRA 37116-H dated June 2010) uniform requirements apply.

If an event is held outdoors, the Team Commander may have their cadets wear the relaxed jacket and/or black gloves during that event if desired. But all cadets from the team must wear the jacket and/or gloves for that event, so that they are all in the same uniform.

B. Uniform wear:

- 1) Patches, pins, insignia, etc., which are not described as basic items in the service JROTC uniform regulations are not authorized. Optional uniform items are not authorized except as noted in this SOP.
- 2) All team members performing in an event, including the Team Commander must be in the same uniform.
- 3) Regulation JUMS issued JROTC leather shoes are required to be worn by all cadets. No corafam shoes are allowed at any time for any reason, no leather luster polish may be used on any shoes and no anodized brass is allowed.
- 4) All required devices, insignia, and all earned ribbon awards shall be worn for the personnel inspection. If earned, the leadership academy aiguillette is the only aiguillette which may be worn.
- 5) Nametags, ribbons, and insignia will be worn by all competitors for the entire drill meet, except as noted below.
- 6) At the discretion of the unit SNSI/NSI, drill team members competing in Armed Basic drill, Armed Exhibition drill, and Color Guard may remove their nametags, ribbons, service stars, and aiguillettes while performing these routines on the drill floor or during practice to prevent damage to these items. These items must be put back on their uniforms after the practice/floor performance. At all other times, all cadets are required to be in the complete uniform.
- 7) The garrison cap will be worn by all team members and Team Commanders for ALL events.
- 8) Wearing of medals and badges for the Personnel Inspection is not authorized.
- 9) Taps or metal plates on shoes are not authorized at the drill meet. Teams with members wearing taps or any form of metal attached to the shoe are subject to disqualification and will not be allowed to perform due to the potential damage to the gymnasium floor.
- 10) For exhibition drill: units are required to wear the uniform of the day.
- 11) Unit instructors are required to be in uniform for the meet (Khaki or equivalent).

7. Drill Rifles, Guidons, and other equipment.

A. Guidons are required to be carried by the guide during all basic drill routines and the personnel inspection. The guidon is optional in exhibition routines. For basic drill, the guidon must conform to the guidelines prescribed in the cadet field manual, or other service regulations, and have a padded ferrule.

B. All drill rifles must have slings attached for all armed events. Slings may be “taped down” during any phase of the competition with color-matched, non-decorative tape only. **White slings are not authorized for any facet of the competition.** If a rifle stocks breaks, any color tape may be used to repair the stock in an emergency.

C. For the Color Guard Competition, the National Ensign and the Unit Flag must be one of the following combinations:

- 1) JUMS provided 9-1/2’ wooden pole with battle ax, 5’x7’ flags.
- 2) JUMS provided 8’ aluminum pole with battle ax, 3’x5’ flags.
- 3) JUMS provided 8’ wooden pole with spear tip, 3’x5’ flags.

D. Only basic service issued drill rifles may be used. Rifle butt plates must be padded with rubber protective pads. This is due to the possibility of damage to the gym floor. If this rule is not adhered to, units can be disqualified or disallowed from competing in the competition.

E. Security of Drill Rifles and other drill and personal gear are the sole responsibility of each unit. It is recommended that these items are stored in buses or other vehicles in which transported when not required for an event, or guarded by a sentry.

F. The use of bayonets is not authorized.

G. In all armed events, the Team Commander is required to carry either the sword or drill rifle. In all events, if carried, the sword may never leave the hand of the Team Commander. In unarmed events, the Team Commanders may not carry a sword or drill rifle.

H. In the event of a broken rifle during a performance, a performing cadet must remove the broken rifle from the drill area and gain a replacement from off the drill area. A non-performing may not enter the drill area to change out rifles.

8. Messing. Breakfast, lunch, and snack items will be for sale by the NJROTC booster club. Cost will depend on each item and must be paid for individually. Please ensure that trash receptacles are used for throwaway items.

9. Berthing. Information passed separately upon request.

10. Awards. The awards ceremony will be at the conclusion of the meet. Trophies and medals are being provided and are excellent quality and size. Trophies will be awarded to the First, Second, and Third Place teams in each event; First, Second, and Third Place Overall for Drill events (Armed Basic drill, Armed Exhibition drill, Unarmed Basic, Unarmed Exhibition drill, and color guard); and First, Second, and Third place overall for all events in the meet (All Drill, Academic Exam, and Uniform Personnel Inspection). For overall standings, a Proportional Scoring System will be used. A description of this method can be found in the SOP for The Navy Nationals (www.thenationals.net). Only Team Commanders will come forward to accept the unit awards. Individual awards will be presented to the last 10 cadets standing in the knockout competition.

11. Unit Presentation and Education. In order to ease the instructor workload in planning for the meet, I recommend that the cadet staff officers and Team Commanders carefully review the information contained in this SOP as well as the procedures contained in the Cadet Field Manual and the Marine Corps Drill and Ceremonies Manual (MCO P5600.20) on the various maneuvers. Unit personnel who are associated with the training of the performance teams must come to the drill meet with the full

knowledge of the contents in this SOP. **The SOP will not be briefed at the commanders meeting, but any and all questions will be addressed at the meeting.**

- 12. Adherence to the Rules.** Unit Instructors are reminded that rules prescribed in this SOP will be strictly enforced (e. g., if the unit cannot enter a team with the minimum number of members, that team will be permitted to perform for score, but will be penalized points for each missing cadet). Please do not ask for an exception in your particular case.
 - 13. Individual Knockout Drill.** Basic with arms knockout drill will be conducted immediately after the conclusion of all the other competitions. Drill movements will come from the Cadet Field Manual and Marine Corps Drill and Ceremonies Manual (MCO P5600.20). Commands may include both stationary and marching movements. Each school will receive two free knockout tickets. Additional tickets will be sold for \$2.00 each at the drill meet. There will be no advance sales of the knockout tickets. Ticket sales will begin at 0800 and stop ½ hour before knockout. There is no limit to the number of tickets to be sold.
 - 14. Timeliness and preparation.** Teams are expected to be ready to perform when it is their turn. Teams should be in the “on-deck” position, ready to go on the floor when the team before them is performing. The team waiting to go “on-deck” should be in the “standby” area. We would like to have minimum dead time between performances. Teams not ready to perform when called may not be allowed to compete, unless the delay was caused by competition in another event. The Calvert NSI will determine the validity of the reason for delay.
 - 15. Tie scores.** Ties in individual events will be broken by 1) Highest head judge’s overall score, 2) Highest judge 2 total, judge 3 total, etc. Ties for the Overall Meet Championship will be broken by the Unit Personnel Inspection Score. In the event of a tie UPI score, the team earning the highest number of event trophies will dominate.
 - 16. Drill Cards.** All Drill sequence cards will be the Nationals Drill 2012-2013 Sequences, due to the close arrival of Area-5 and the National Competition.
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Entry Form
Calvert Cavalier Drill Meet

School Name: _____

Events:

_____ **Academic Exam**

_____ **Unit Personnel Inspection**

_____ **Armed Standard Drill**

_____ **Armed Exhibition Drill**

_____ **Color Guard**

_____ **Un-armed Standard**

_____ **Un-armed Exhibition**

_____ **\$100 Postmarked before January 18th**

_____ **\$120 after January 18th**

Make checks payable to:

**“CHS NJROTC”
Calvert High School NJROTC
520 Fox Run Blvd.
Prince Frederick, MD 20678**

Guidelines for Academic Exam

Basics

1. The test will be administered as a postal and counts for final score at Competition.
2. **Team Size:** 15 Cadets with 2 alternates. Alternate Scores may replace the two lowest scores
3. Test Questions and scantrons will be handled by the A5 Office.

Rules and Regulations

1. Tests should be administered and supervised by the SNSI/NSI from each school. The Test should only be handed out on the same day as the test is being taken. Evidence of cheating and or Test security being lost, will automatically disqualify the entire teams' score.
2. All answer sheets should be filled out by specifying Last name, First name, and School name (completely written out; for example "Calvert High School," instead of "CHS") Using only a NUMBER 2 PENCIL.
3. A time limit of 23 minutes is allowed for a 50 question test.
4. Please send all scantrons to A5 Office for grading. Due to construction at the school, the county has created a rule where no public events can be hosted. Therefore, the actual DRILL portion of the competition will be held at Patuxent High School in Lusby, Maryland.